SAN JOAQUIN COUNTY OFFICE OF EDUCATION

Teachers College of San Joaquin

2857 Transworld Drive
Stockton, CA 95206
www.teacherscollegesj.edu
(209) 468-4926

Memorandum of Understanding

Teachers College of San Joaquin/San Joaquin County Office of Education and Jefferson School District

This Agreement by and between the Teachers College of San Joaquin/San Joaquin County Office of Education, hereinafter referred to as "TCSJ/SJCOE", and Jefferson School District, hereinafter referred to as "JSD," is for the purpose of providing program services to TCSOS as agreed upon between the representative/s of TCSJ/SJCOE and JSD for the candidates enrolled in TCSJ's Preliminary Administrative Services Credential Program.

The two parties, TCSJ/SJCOE and JSD mutually agree to the following terms and conditions:

I. CONSULTANT AND/OR SERVICE DEFINED

Responsibilities of TCSJ:

A. TCSJ/SJCOE will provide a Program Coordinator for the Administrative Services Credential Program and communicate with the JSD contact person (typically Human Resources).
B. TCSJ/SJCOE will provide ongoing support and advisement for administrative interns throughout the program.
C. TCSJ/SJCOE will provide program information and support to the TCSJ administrative intern's coach.
D. TCSJ/SJCOE will collaborate with the administrative intern's evaluator in evaluating the intern's growth and achievement.
E. TCSJ/SJCOE shall process the Administrative Intern Credential for the interns enrolled in the preliminary administrative services program at TCSJ/SJCOE.
F. TCSJ/SJCOE shall process Preliminary Administrative Credential for the intern successfully completing the administrative services program at TCSJ/SJCOE.

Responsibilities of JSD

A. JSD will collaborate with the TCSJ/SJCOE Program Coordinator to evaluate the intern's progress.
B. JSD is responsible for complying with TCSJ's CA Commission on Teaching Credentialing approved Administrative Services Credential Program Standards.
C. JSD will assign a contact person to communicate with TCSJ/SJCOE representatives as needed.

II. TERMS OF AGREEMENT

This agreement will be in effect from August 15, 2017 and will expire June 30, 2018.

III. COMPENSATION:

N/A

IV. CERTIFICATION OF NON-EMPLOYEE STATUS:

A. Teachers College of San Joaquin/San Joaquin County Office of Education certifies that at all times TCSJ/SJCOE is acting as an independent contractor and not as employee of JSD.

B. Teachers College of San Joaquin agrees to make no claim against JSD for any vacation, sick leave, retirement benefits, social security, medical benefits, workers' compensation benefits, unemployment benefits or any other benefits usually provided to employees and expressly agrees that TCSJ/SJCOE is not entitled to any such benefits.

V. TEACHERS COLLEGE OF SAN JOAQUIN/SAN JOAQUIN COUNTY OFFICE OF EDUCATION RIGHT OF RETENTION:

TCSJ shall become the owner of and entitled to exclusive possession of all records, documents, graphs, photographic or other reproduction of any kind produced in the scope of services performed and not other used thereof will be permitted except by permission of TCSJ/SJCOE. Proprietary materials will be exempted from this clause.

VI. LIABILITIES:

TCSJ/SJCOE shall defend, indemnify, and hold JSD, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of JSD, its officers, employees, or agents.

JSD shall defend, indemnify, and hold TCSJ/SJCOE its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of TCSJ/SJCOE its officers, employees, or agents.

Is the district employee/s providing services to the district Administrative Services Candidate a retiree?
yes no N/A

If yes, are they being paid through a payroll system that reports to both CalSTRS and CalPERS?
yes no N/A

Agreement acknowledged by:

Teachers College of San Joaquin/San Joaquin County Office of Education

Ron Estes, Ed.D.
Division Director of Operations, Contract Manager
San Joaquin County Office of Education

Date

Diane Carnahan, Ed.D.
President, Teachers College of San Joaquin

Date

Jefferson School District

James Bridges, Ed.D.
Superintendent, Jefferson School District

Date